

# Marose Properties

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## CLEANING CHECKLIST

**To be eligible for a full Security Deposit Refund, tenants are to complete the following and review list with building Caretaker during move-out walk-through:**

- GARBAGE** All garbage must be removed from the apartment & balcony: properly bag & tie bottles, papers, clothing, etc. & put into the outside bin. Unwanted larger items including furniture, TV's, etc. must be removed from the building entirely and NOT left sitting at/in the outside bin.
- STOVE/HOOD** Clean the entire stove including: burners, rings, drip pans, space underneath the burners, oven broiler pan, oven racks, oven walls, exterior surfaces, control panel, hood, & filter screen. Pull stove out to clean walls & floor behind/below stove.
- REFRIGERATOR** Clean the entire refrigerator: inside & outside. Defrost and wipe out freezer. Turn the temperature to low (NOT off). Clean all racks inside. Remove & clean the tray underneath the fridge. Clean & drain hole & pan of the fridge. Pull fridge out to clean walls & floor.
- KITCHEN** Clean cupboards: inside & out, scrub free of grease & dust including the doors, handles, & tops of the cupboards; remove any shelf paper. Clean the countertops & backsplash. Clean & polish the sink, faucet, & taps. Wipe the baseboards.
- WINDOWS** Clean inside & out: glass, tracks, screens, and windowsills. If blinds are supplied by the building, these must be professionally cleaned. If repairs to blinds are necessary, these also must be done professionally. Contact caretaker for assistance.
- PATIO DOORS** Clean & polish inside and out: glass, tracks, screens, sills, & between doors.
- BALCONY** Remove all garbage & belongings. Sweep off any leaves & debris.
- WALLS** Wash all walls: to prevent streaking make the wall quite wet & wipe in all directions; **include area around light switches plus walls surrounding & behind refrigerator & stove.** Clean all light switches & switch plate covers. DO NOT FILL or PATCH NAIL HOLES.
- WALLPAPER** Remove all wallpaper/wallpaper borders & wash walls thoroughly to remove all glue.
- BATHROOM** Clean showers stall & remove water spots from tiles. Clean & polish toilet, tub, sink, medicine cabinets, cupboards, countertop, & mirror. Clean the showerhead & rod. Wipe the baseboards.
- CLOSETS** Clean all closets completely including shelves and floors. Remove empty hangers.
- LIGHT FIXTURES** Clean all light fixtures/shades inside & out. Clean all ceiling fan fixtures including blades.
- BULBS** Replace all burned-out bulbs with 'like' bulb (same type/wattage). COST to tenant if not replaced will be \$4 per bulb.
- VENTS/DUCTS** Wash all bathroom & kitchen vents & screens. Wipe clean & vacuum all heating ducts/vents.
- FLOORS** Wash all linoleum floors **including under the fridge & stove. Vacuum & shampoo all carpets (shampooing to be done professionally; contact caretaker for assistance).**

I have reviewed the above with my Caretaker: \_\_\_\_\_

date: \_\_\_\_\_

tenant signature